

WEST (INNER) AREA COMMITTEE

**Meeting to be held in the Strawberry Lane Community Centre, Strawberry Lane, Leeds,
LS12 1SF on Wednesday, 8th September, 2010 at 5.00 pm**

MEMBERSHIP

Councillors

- | | |
|------------------|----------------------------|
| J Harper (Chair) | - Armley; |
| A Lowe | - Armley; |
| J McKenna | - Armley; |
| | |
| D Atkinson | - Bramley and Stanningley; |
| T Hanley | - Bramley and Stanningley; |
| N Taggart | - Bramley and Stanningley; |

Co-opted Members

- | | |
|------------------|--|
| Hazel Boutle | - Armley Community Forum |
| Eric Bowes | - Armley Community Forum |
| Roland Cross | - Bramley and Stanningley
Community Forum |
| Stephen McBarron | - Bramley and Stanningley
Community Forum |

**Agenda compiled by:
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LEEDS LS1 1UR
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**Acting West North West Area Manager:
Jason Singh
Tel: 33 67858**

CONFIDENTIAL AND EXEMPT ITEMS

The reason for confidentiality or exemption is stated on the agenda and on each of the reports in terms of Access to Information Procedure Rules 9.2 or 10.4(1) to (7). The number or numbers stated in the agenda and reports correspond to the reasons for exemption / confidentiality below:

9.0 Confidential information – requirement to exclude public access

9.1 The public must be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that confidential information would be disclosed. Likewise, public access to reports, background papers, and minutes will also be excluded.

9.2 Confidential information means

- (a) information given to the Council by a Government Department on terms which forbid its public disclosure or
- (b) information the disclosure of which to the public is prohibited by or under another Act or by Court Order. Generally personal information which identifies an individual, must not be disclosed under the data protection and human rights rules.

10.0 Exempt information – discretion to exclude public access

10.1 The public may be excluded from meetings whenever it is likely in view of the nature of the business to be transacted or the nature of the proceedings that exempt information would be disclosed provided:

- (a) the meeting resolves so to exclude the public, and that resolution identifies the proceedings or part of the proceedings to which it applies, and
- (b) that resolution states by reference to the descriptions in Schedule 12A to the Local Government Act 1972 (paragraph 10.4 below) the description of the exempt information giving rise to the exclusion of the public.
- (c) that resolution states, by reference to reasons given in a relevant report or otherwise, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

10.2 In these circumstances, public access to reports, background papers and minutes will also be excluded.

10.3 Where the meeting will determine any person's civil rights or obligations, or adversely affect their possessions, Article 6 of the Human Rights Act 1998 establishes a presumption that the meeting will be held in public unless a private hearing is necessary for one of the reasons specified in Article 6.

10.4 Exempt information means information falling within the following categories (subject to any condition):

- 1 Information relating to any individual
- 2 Information which is likely to reveal the identity of an individual.
- 3 Information relating to the financial or business affairs of any particular person (including the authority holding that information).
- 4 Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or officer-holders under the authority.
- 5 Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
- 6 Information which reveals that the authority proposes –
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment
- 7 Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime

A BRIEF EXPLANATION OF COUNCIL FUNCTIONS AND EXECUTIVE FUNCTIONS

There are certain functions that are defined by regulations which can only be carried out at a meeting of the Full Council or under a Scheme of Delegation approved by the Full Council. Everything else is an Executive Function and, therefore, is carried out by the Council's Executive Board or under a Scheme of Delegation agreed by the Executive Board.

The Area Committee has some functions which are delegated from full Council and some Functions which are delegated from the Executive Board. Both functions are kept separately in order to make it clear where the authority has come from so that if there are decisions that the Area Committee decides not to make they know which body the decision should be referred back to.

AGENDA

Item No	Ward	Item Not Open		Page No
1			<p style="text-align: center;"><u>PROCEDURAL ITEMS</u></p> <p>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</p> <p>To consider any appeals in accordance with Procedure Rule 25 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded.)</p> <p>(*In accordance with Procedure Rule 25, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	

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2			<p>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If so, to formally pass the following resolution:-</p> <p>RESOLVED – That the press and public be excluded from the meeting during consideration of the following parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-</p> <p>Agenda item 11 – Appendix 3 of Community Centres Report – Access to Information Procedure Rule 10.4 (3) – information relating to the financial or business affairs of any particular person (including the authority holding that information).</p>	
3			<p>LATE ITEMS</p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p>DECLARATION OF INTERESTS</p> <p>To declare any personal / prejudicial interests for the purpose of Section 81(3) of the Local Government Act 2000 and paragraphs 8 to 12 of the Members Code of Conduct.</p>	

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5			<p>APOLOGIES FOR ABSENCE</p> <p>To receive and apologies for absence.</p>	
6			<p>MINUTES - 22ND JUNE 2010</p> <p>To confirm as a correct record the minutes of the meeting held on 22nd June 2010.</p>	1 - 10
7			<p>MINUTES - COMMUNITY FORUM MEETINGS</p> <p>To receive for information purposes the minutes of the following Community Forum meetings:</p> <ul style="list-style-type: none"> • Armley Community Forum – 15th June and 20th July 2010 • Bramley and Stanningley Community Forum – 29th July 2010. 	11 - 16
8			<p>OPEN FORUM</p> <p>In accordance with Paragraphs 6.24 and 6.25 of the Area Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Area Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair</p> <p style="text-align: center;"><u>EXECUTIVE BUSINESS</u></p>	
9	Armley; Bramley and Stanningley;		<p>ACTING AREA MANAGER'S REPORT</p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods updating Members on progress against the Leeds Strategic Plan and the Inner West Area Delivery Plan.</p>	17 - 26

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10	Armley; Bramley and Stanningley;		<p>COMMUNITY ENGAGEMENT PROGRAMME UPDATE</p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods providing a summary of the progress made in delivering a programme of community engagement in the inner west area.</p>	27 - 30
11	All Wards;	10.4(3)	<p>COMMUNITY CENTRES REPORT</p> <p>To receive and consider a report from the Director of Environment and Neighbourhoods providing information in relation to the management of Community Centres in the inner west area.</p> <p style="text-align: center;"><u>COUNCIL BUSINESS</u></p>	31 - 44
12	Armley; Bramley and Stanningley;		<p>WEST LEEDS ENTERPRISE CENTRE</p> <p>To receive a report from the LEGI Programme Manager providing information on the costs and achievements of the West Leeds Enterprise Centre project as part of the Sharing the Success programme.</p>	45 - 54
13	Armley; Bramley and Stanningley;		<p>HEALTH AND WELLBEING UPDATE REPORT</p> <p>To receive and consider a report from the Health and Improvement Manager providing background information about health and wellbeing partnerships and how initial priorities have been developed.</p>	55 - 58
14	Armley; Bramley and Stanningley;		<p>COMMUNITY SAFETY ISSUES, INNER WEST LEEDS</p> <p>To receive a report from the Acting West / North West Area Manager providing an update on community safety issues and crime trends in Inner West Leeds since the Area Committee meeting in June 2010.</p>	59 - 66

Item No	Ward	Item Not Open		Page No
15	All Wards;		<p>CHILDREN'S SERVICES PERFORMANCE REPORT</p> <p>To receive and consider a report from the Interim Director of Children's Services providing the Area Committee with various Children's Services performance data disaggregated at Area Committee or Ward level.</p>	67 - 88
16			<p>DATES, TIMES AND VENUES OF FUTURE AREA COMMITTEE MEETINGS</p> <p>Wednesday, 20th October 2010, at 5.00 pm (Stanningley Rugby Club)</p> <p>Wednesday 15th December 2010, at 4.00 pm (Strawberry Lane Community Centre)</p> <p>Wednesday 16th February 2011, at 5.00 pm (Stanningley Rugby Club)</p> <p>Tuesday 6th April 2011, at 5.30 pm (Strawberry Lane Community Centre)</p> <p>MAP OF TODAY'S VENUE</p> <p>Strawberry Lane Community Centre, Strawberry Lane, Leeds, LS12 1SF</p>	